## Timeline – Updated March 2023

## March 2023

- Identify RCUH Revolving Fund projects that will be transferred to KFS Special Fund Research Recharge Center (SRRC) accounts
- Identify projects that will require a UH credit card merchant account
- Provide training on Service Center concepts and best practices



## April to May 2023

- OVPRI creates KFS SRRC accounts for all existing RCUH Revolving Fund projects
- •OVPRI issues guidance for processing transactions through KFS
- OVPRI initiates communication with UH Treasury Office to establish credit card merchant accounts



## June 2023

- OVPRI issues updated policies and procedures, including revised review / renewal process and rate template
- OVPRI transfers balances (i.e. cash, equipment, A/R) from RCUH Revolving Fund projects to the KFS SRRC account
- Projects update PNFs and ePAFs by 6/14 (UH) and 6/13 (RCUH) with KFS SRRC accounts – refer to applicable Payroll calendar



- Projects process transactions on KFS SRRC accounts
- Implement revised process to establish / renew accounts
- •Implement monitoring program
- •GALC records assets in CAM

