Timeline – Updated May 2023

March 2023

- Identify RCUH Revolving Fund projects that will be transferred to KFS Special Fund Research Recharge Center (SRRC) accounts
- •Identify projects that will require a UH credit card merchant account



April to June 2023

- OVPRI creates KFS SRRC accounts for all existing RCUH Revolving Fund projects
- Training on Service Center concepts and best practices
- Guidance for processing transactions through KFS
- OVPRI initiates communication with UH Treasury Office to establish credit card merchant accounts

July / August 2023

- OVPRI issues updated policies and procedures, including revised review / renewal process and rate template
- OVPRI transfers balances (i.e. cash, equipment, A/R) from RCUH Revolving Fund projects to the KFS SRRC account
- Projects update ePAFs (RCUH) by 7/12 and ePNFs (UH) by 11:00am on 6/14 with KFS SRRC accounts – refer to applicable Payroll calendar

July 1, 2023 Onward

- Projects process transactions on KFS SRRC accounts
- Implement revised process to establish / renew accounts
- OVPRI implements monitoring program
- •GALC records assets in CAM

