



SUBAWARD INFORMATION CHECKLIST

AWARD INFORMATION

UH PI: \_\_\_\_\_

PRIME AWARD NO.: \_\_\_\_\_

SUBRECIPIENT'S LEGAL NAME: \_\_\_\_\_

SUBAWARD AMOUNT: \_\_\_\_\_

INFORMATION ON THE FEDERAL AWARD

- 1. Federal Award Number
2. Federal Award Identification Number (FAIN)
3. Federal Award Date
4. Total amount of the Federal Award
5. Federal award project description, as required for FFATA
6. Name of Federal awarding agency, pass-through entity (PTE) / UH, and contact information for awarding official
7. CFDA Number and Name; the PTE/UH must identify the amount available for each CFDA
8. Indirect cost rate for the Federal Award
9. Identification as R&D

INFORMATION ON THE SUBAWARD

- 10. Subrecipient name (which must match registered name in DUNS)
11. Subrecipient's (Data Universal Numbering System) DUNS number
12. Subaward Period of Performance Start and End Date
13. Amount of Federal Funds Obligated by this action
14. Total amount of Federal Funds Obligated to the subrecipient
15. All requirements imposed by the PTE/UH on the subrecipient so that the Federal award is used in accordance with Federal statutes, regulations and terms / conditions of the Federal award.
16. Any additional requirements that the PTE/UH imposes on the subrecipient in order for the PTE/UH to meet its own responsibility to the Federal Awarding agency including identification of any required financial, performance and property reports.
17. Indirect cost rate for the subrecipient - (1) approved federally negotiated rate or if no such rate exists, either (2) a rate negotiated between the PTE/UH and the subrecipient or (3) a de minimis indirect cost rate
18. Requirement that the subrecipient permit the PTE/UH and auditors to have access to the subrecipient's records and financial statements as necessary for the PTE/UH to meet statutory, national policy and audit requirements
19. Terms and conditions concerning closeout of the subaward
20. "Certificate of Vendor Compliance" - Subrecipient registration with the Hawaii Compliance Express for proof of tax clearance.

Additional Notes or Comments:

Empty rectangular box for additional notes or comments.