

UH IACUC Procedure on Volunteers, Students, and Workshop Participants
Handling or Using Vertebrate Animals on UH IACUC Protocols
Pursuant to UH IACUC Policy 13.1 Requirement for Personnel Training

(IACUC approved April 16, 2015)

The Principal Investigator (PI) is responsible for volunteers, students, or workshop participants handling or using vertebrate animals on their UH IACUC protocols. In many cases, volunteers, students, or workshop participants will not need to be included on the PI's protocol. Instead the following will apply for volunteers, students, or workshop participants. PIs must ensure that participants are educated on 1) federal and other applicable requirements for humane care and use of animals, and 2) protocol-specific animal handling procedures they will be involved in. PIs may choose to use the appropriate CITI training modules found at citiprogram.org to educate those participating on their protocol. The PI will sign off as the responsible person, and maintain a log of those participating on the protocol, including the dates they were educated, educational materials provided, and type of education or certifications participants received. This information must be available upon request by the UH IACUC. The UH IACUC reserves the right to require additional information on a case-by-case basis.

Volunteers:

Volunteers must complete a UH Volunteer Application form (Attachment 1) pursuant to UH Administrative Procedure A9.041, and complete other education or forms required by the UH prior to participation on the protocol.

In certain cases, volunteers must be included on the IACUC protocol and complete all IACUC required education and certifications for handling or using animals if any of the following applies:

- Receives any compensation such as wages, authorship on a paper/publication, activity is part of dissertation, or other tangible benefits for their involvement on the protocol.
- Performs protocol activities on animals in a biomedical or neuro-behavioral vivarium
- Works with potential hazards associated with the animal activity
- Performs invasive procedures that can place the animal at risk of serious injury or death, including venipuncture, injections, surgery, anesthesia, euthanasia, and other procedures identified by the IACUC as applicable.
- Performs unsupervised protocol activities on animals. However, 4-H related animal activities are exempted.

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Students:

Invasive procedures that can place the animal at risk of serious injury or death, including venipuncture, injections, surgery, anesthesia, euthanasia, and other procedures identified by the IACUC as applicable, must be performed under close supervision by the instructor.

In certain cases, students must be included on the IACUC protocol and complete all IACUC required education and certifications for handling or using animals if any of the following applies:

- Receives any compensation such as wages, authorship on a paper/publication, animal activity is part of dissertation, or other tangible benefits for their involvement on the protocol.
- Performs protocol activities on animals in a biomedical or neuro-behavioral vivarium
- Works with potential hazards associated with the animal activity
- Performs unsupervised protocol activities on animals

Workshop Participants:

Workshop participants must be under the direct supervision of the PI/trainer when handling or using animals. The PI and trainer must be listed on the IACUC protocol and complete all required education and certifications documenting their proficiency for handling or using vertebrate animals on the protocol.