1. Section I
   a. Is my project “Research”? □ Yes (Proceed to Section 2)
      i. Is my project a systematic investigation, including research development, testing and evaluation, designed to
develop or contribute to generalizable knowledge?
      ii. My research project has a protocol or plan (includes needs assessment, testing, evaluation)
      iii. I plan to publish and/or present the findings from my research (including Masters Thesis/Dissertation) to a journal
or national conference.

   b. Following are specific activities (that may meet the criteria above) that are not research:
      i. Class projects intended primarily for training on research methods and practice.
      ii. Scholarly and journalistic activities such as: Oral History, Journalism, Biography, Literary criticism, Legal research,
Historical scholarship.
      iii. Public health surveillance activities conducted by or ordered by a public health authority. This exception is limited
to activities necessary to allow a public health authority to identify, monitor or investigate potential public health
signals, disease outbreaks, or conditions of public health importance.
      iv. Collection and analysis of information, specimens or records by or for a criminal justice agency, for activities
authorized by a law or court, solely for criminal justice or criminal investigative purposes.
      v. Authorized operational activities (as determined by each agency) in support of intelligence, homeland security,
defense, or other national security missions.

2. Section II
   a. Does my research involve “Human Subjects”? □ Yes
      i. My research project involves living individual(s) about whom I will obtain information or biospecimens through
intervention or interaction with these individuals; or
      ii. My research involves living individual(s) about whom I will obtain, use, study, analyze, or generate identifiable
private information OR identifiable biospecimens. This includes accessing private information or identifiable
biospecimens from which individuals can be identified directly or indirectly through a link or code.

If your research activities do not fall under the criteria for both “Research” and “Human Subjects”, no IRB application is needed.