446 – Informed Consent Form ( ICF) Template: Assent Form – Interview/Survey/Intervention Research Involving Minors (ages 14-17)

Consent Form Template Language and Formatting

Use this type of CHILD ASSENT FORM for research projects that involve:

− Research participants who are MINORS (age 17 and under). Since minors typically may not provide informed consent for themselves, a parent/guardian needs to provide consent for the minor to participate. The researcher must get both the parental/guardian consent/permission (which is a separate document, not listed in this file), and the assent of the minor for the minor to participate.

− Interview, Survey or Observation, and Intervention. Intervention includes both physical procedures by which data are gathered and manipulations of the participant or the participant's environment that are performed for research purposes.

− Always have two copies of the consent form for each potential participant. One signed copy is kept by the P.I. or research team, and the other is to be given to the enrolled participant after written consent is given.

− Revise the following template according to your research design while keeping the section headers, first person perspective, and 6th grade writing level.

Highlighted sentences are mandatory for all consent forms.

Be sure to enter the version number of the consent form in the footer.

**Please remove the yellow highlights and *red notes* before finalizing and submitting your consent form.**

Aloha! My name is Kainoa Researcher and I am inviting you to participate in my research study. As you know, I am your 9th grade science teacher at Hoku High School. I am also a graduate student at the University of Hawai’i at Mānoa (UHM), in the Department of Curriculum Studies. One requirement for earning my Master's degree is to do a research project. The purpose of my research project is to learn about high school students' viewpoints on using the World Wide Web (Web) to do their schoolwork.

**Activities and Time Commitment:** If you agree to be in this study, I will interview/survey you. The interview/survey will occur in a classroom. The interview/survey will last for about 25 to 30 minutes. No one else will be present in the room during the interview/survey. If you choose to participate, you will be one of a total of six to eight 9th-graders that I will interview/survey separately. One example of the kind of question I will ask is, “What do you find most and least useful about using the Web to do homework?” If you would like to see a copy of all of the questions that I will ask, please contact me via the phone number or email address listed near the end of this consent form. I will record the interview using an audio-recorder. I am recording the interview so I can later type a written record of what we talked about during the interview.

(Intervention) If you agree to be in this study, I will teach in a different way and see if that makes a difference in how you and your classmates learn. Class will happen the way it usually does, and I will take notes about what I see.

**Benefits and Risks:** There may be no direct benefits to you for participating in this research project. The results of this project might help me, other teachers, and researchers learn more about high school students' views on using the Web for schoolwork. I believe there is little or no risk to you for participating in this project. There is a possibility you may become uncomfortable or stressed by answering an interview/survey question or questions. If that happens, we will skip the question, take a break, or stop the interview/survey. You may also withdraw from the project altogether.

(Intervention) If you decide not to participate, that is fine. I will just not take notes about what you do or look at your class work for my research project. Class will be the same for you whether or not you choose to participate.

***In-Person Research Risk:***

For the safety and protection of yourself, the research team and others, we strongly recommend that your wear a well-fitting mask that covers nose and mouth [(CDC guidance)](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/types-of-masks.html) during each research-related encounter to reduce the spread of common respiratory diseases such as the Rhinovirus (common cold), the Influenza (Flu), Respiratory Syncytial Virus (RSV), and Coronavirus Disease of 2019 (COVID-19). Members of the research team will wear a well-fitting mask that covers nose and mouth at all times.

***Results of Research:***

*(Indicate if any test results (i.e., clinically relevant research results) will be disclosed to participants and if so, under what conditions).*

**Confidentiality and Privacy:** I will keep all study data secure in a locked filing cabinet in a locked office/encrypted on a password protected computer. Only my University of Hawai'i advisor and I will have access to the information. Other agencies that have legal permission have the right to review research records. The University of Hawai'i Human Studies Program has the right to review research records for this study.

After I write down the interviews, I will destroy the audio-recordings. When I report the results of my research project in my typed paper, I will not use your name or any other personal information that would identify you. Instead, I will use a pseudonym (fake name) for you. If you would like a copy of my final report, please contact me at the number listed near the end of this form.

**Voluntary Participation:** Participation in this research project is voluntary. You can choose freely to participate or not to participate. At any point during this project, you can withdraw your permission and stop participating without any loss of benefits. I recognize that I am the researcher in this project and, at the same time, your teacher. I will ensure that your participation or non-participation in my research project does not impact your grades, class standing, relationship with me, or relationship with Hoku High School.

(Intervention) If you choose not to participate, your class experience will be the same; I will just not take notes about you or look at your class work for my research project.

***Future Research Studies:* (***Insert this language as appropriate***)**

After completing the course/curriculum, I will remove all identifiers from the research records. When I report the results of my research project in my paper, I will not use your name or any other personal information that would identify you. Instead, I will use a pseudonym (fake name) for you. If you would like a copy of my final report, please contact me at the number listed near the end of this consent form.

After removal of identifiers, the research records may be used for future research studies or distributed to another investigator for future research. We will not seek further approval from you for these future studies.

(*If planning to archive identifiable records for future research* *also refer to* [*Consent form template 468*](https://drive.google.com/file/d/0B45cs2lc9u-vZjd2WXhhbVU4Z0U/view) *future use of biospecimens for additional checkboxes that must be inserted in the Signature line section)*

***(OR)***

Even after removing identifiers, the data from this study will not be used or distributed for future research studies.

***Compensation:***

*(Describe any compensation for participation here, such as: “*You will receive a $5 gift certificate to either Starbucks or Jamba Juice for your time and effort in participating in this research project*.”)*

***Questions:***

If you have any questions about this study, please call or email me at *[insert phone number & or email address – do not use personal numbers]*. *(If this is a student project, add:* You may also

contact my advisor, *[insert name]*, at *[phone # & email address])*.

You may contact the UH Human Studies Program at 808.956.5007 or [uhirb@hawaii.edu](mailto:uhirb@hawaii.edu) to discuss problems, concerns and questions, obtain information, or offer input with an informed individual who is unaffiliated with the specific research protocol. Please visit <http://go.hawaii.edu/jRd> for more information on your rights as a research participant.

If you agree to participate in this project, please sign and date the below signature page and return it to: *(insert here)*

Keep a copy of this assent form for your records and reference.

If you assent to be a participant in this project, please sign the signature section below and return it to (*fill in here*).

**Signature(s) for Assent**:

I assent to join the research project entitled, (*project title*). I understand that I may change my mind about being in the study at any time.

**Name of Participant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Participant's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**