

APPENDIX F5. NON-UH AFFILIATED FEE SCHEDULE FOR SERVICES PROVIDED BY THE UH BIOSAFETY PROGRAM

(Updated: 4/1/22)

Services	Non-UH Affiliated
IBC Services	
IBC Protocol Review	\$2,625/3 years
IBC Protocol Renewal Review	\$2,625/3 years
IBC Annual Facility Inspection	\$270/inspection
IBC Annual Inspection Transportation on Oahu	\$110/inspection
IBC Annual Inspection Travel Expenses Off Island Sites	TBD
Veterinary Semiannual Facilities Review – see Veterinary Care, Veterinary Semiannual Facility Review, Non-UH External Rates	
Husbandry Services – see Husbandry Per Diem Services, Non-UH External Rates	
Special Services Not Included In Per Diem – see Special Services Not Included In Per Diem, Non-UH External Rates	

Notes:

(1) Fees are subject to change based on cost-of-living adjustments. For planning purposes **estimate a 5% increase per year**. Hourly service fees for personnel time are charged in 15-minute increments, minimum 15 minutes.

(2) Criteria used for UH-affiliated research activities include:

a) The grants/contracts associated with the activity are processed through Office of Research Services (ORS) or are funded by a direct appropriation of the UH (e.g. USDA) to cover research, training or outreach activities that include the biological materials use.

OR

b) A faculty whose research activities are supported by his/her UH academic unit or UH start up. Please provide a UH account or UH funding type that supports the biological materials activity described in the IBC protocol.

OR

c) The faculty is performing curriculum instruction, training or outreach involving biological materials on behalf of the UH as described in the IBC protocol, but not covered by a grant/contract or direct appropriation.

(3) A Memorandum of Understanding between the University of Hawaii, Office of Research Compliance and the Non-UH affiliated entity is required and payment must be received in advance prior to any services provided by the UH. Non-UH External per diem and special services rates include the current Indirect F&A rate for research on the Kakaako campus.

(4) Annual inspections of study areas using biological materials are required.

(5) Ground transportation may include car rental, gas for car rental, mileage to and from the airport at the Federal Allowable Rate (FAR), and airport parking.

(6) Round trip airfare, ground transportation, parking, mileage, per diem/meals and incidental expenses for off island sites.

(7) The IBC protocol review covers any reviews and/or amendments per protocol for a three-year period. Payment is required in advance of review.

(8) Upon conclusion of the three-year approval period, if the non-UH entity intends to continue work at UH, a new full IBC protocol re-submission is required for de novo review by the IBC. Payment is required in advance of review.

(9) IBC Annual inspections are required. More frequent inspections may be required due to facility and/or program deficiencies. The Non-UH entity is required to pay for additional inspections and/or expenses associated with increased oversight.