



In-Person Research Safety Plan Instructions (updated March, 2024)

Mahalo nui loa for working to keep our participants, research teams, and communities safe!

- ★ If proposing in-person research, please upload a Safety Plan to the Attachments page of the eProtocol application. Include the names, study role, signature and date of all research personnel.
- ★ Exceptions can be requested based upon research design with justification, and existing safety measures in the research setting, and reflected in the consent form. Please describe what will be done to ensure participant safety including but not limited to the environment, screening precautions, and other safety methods.

The Principal Investigator is responsible for:

- Ensuring compliance with this safety plan.
- Monitoring public health concerns.
- Communicating safety plan changes to all personnel and participants.
- Ensuring that each research team member complies with the approved safety plan.

In a separate document titled “Safety Plan” please provide:

1. Names of Principal Investigator and other Key Personnel
 2. Title of Project
 3. Describe how your study will address the following:
 - Research team members must wear a well-fitting mask that covers nose and mouth ([CDC guidance](#)).
 - Research team members must screen for symptoms and plan accordingly. Include screening protocol.
 - Encourage research team members to follow [CDC guidance](#) for respiratory illnesses such as [COVID-19](#), RSV, and the Flu.
 - Consider using well-ventilated rooms or outdoor areas for research interaction.
 - Describe where research will take place.
 - Consider providing a well-fitting mask that covers nose and mouth for research participants.
- The IRB will continue to protect people at higher risk for severe illness from respiratory disease (i.e., older people - Kupuna), and people with severe underlying medical conditions – refer to [CDC guidelines](#) for complete list of high risk people) by requiring extra protections. Describe extra protection protocols in the Safety Plan.

