

Request for Proposals:

Office of Indigenous Innovation, Operations Planning and Implementation of Indigenous Programs

Questions Received

- 1. If the offeror includes any additional detail to the scope (in addition to the specified scope) is that considered above and beyond the SOW (beneficial to the project) or possibly out of scope (not of interest to the OII director).**

ANSWER: If the additional detail is necessary to and beneficial to the specified scope then it may be included.

- 2. Timeline Deliverable: The timeline will represent 4 months - the duration of the contract. Within the Proposal, requirements an offeror must include a "potential timeline" within the Technical Proposal section. Most of the scope is iterative in order to reach the deliverable, so it is difficult to determine turnaround time from other parties. I will include that disclaimer in the technical proposal, but wondering how RCUH typically handles deliverables that are dependent on other UH staff feedback. Is there a timeline template or preference on detail (by week or month) that RCUH works with?**

ANSWER: As the offeror you may set deadlines for UH staff feedback that will assist you in getting the information you require in order to meet the deliverables in the timeline given. Generally, a short monthly report will suffice for any timeline updates.

- 3. Related - Since this work is iterative and highly dependent on feedback from OII Director (and potentially others), a timeline is often difficult to stick to. Would the "potential timeline" be updated through the status report procedure?**

ANSWER: Yes, the potential timeline may be updated through the status report procedure.